

# OVERVIEW & SCRUTINY

## Enforcement Action in Torbay Review Panel

### Members

Councillors Kennedy (Chairwoman), Atiya-Alla, Barnby, Brown, Mandy Darling and David Thomas

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A meeting of **Enforcement Action in Torbay Review Panel** will be held on **Wednesday, 27 January 2021** commencing at **11.00 am**

The meeting will be held remotely via Zoom (the links to the meeting are set out below)

Join Zoom Meeting

<https://us02web.zoom.us/j/84114428714?pwd=LzFTcloxSkhvbzNGQ1M1VG81Y3pVZz09>

Meeting ID: 841 1442 8714    Passcode: 944184 One tap mobile  
+442030512874,,84114428714#,,,,\*944184# United Kingdom  
+442034815237,,84114428714#,,,,\*944184# United Kingdom

### Agenda

- 1. Apologies**  
To receive any apologies for the meeting
- 2. Scope, Feedback and Findings for the Review of Enforcement Action in Torbay** (Pages 3 - 5)  
To consider the submitted draft scoping document for review and consider the recommendations at the end of the attached document – Amanda Coote.
- 3. Enforcement Agency**  
To receive an update on the Enforcement Agency and areas which fall under the Council's responsibility – Rob Kelly
- 4. Enforcement - Natural Environment**  
To receive a verbal update on enforcement in this Council department – Neil Coish

**5. Enforcement - Dog Fouling**

To receive a verbal update on enforcement in this Council department

– Dave Parsons

## Review of Enforcement Action in Torbay

### Scope, Feedback and Findings

<p><b>Scope</b></p> <ul style="list-style-type: none"> <li>The purpose of the review will be to consider the implementation and arrangements of the Enforcement Agency which comes into effect early 2021 and the Council’s areas of enforcement responsibility outside the Agency, which includes: <ul style="list-style-type: none"> <li>Parking</li> <li>Dog Fouling</li> <li>Planning</li> <li>Debt Recovery</li> <li>Park Rangers</li> </ul> </li> <li>If applicable develop a new Council policy</li> </ul>	<p><b>Timescales</b></p> <ul style="list-style-type: none"> <li>See further details below</li> </ul>
<p><b>Methodology</b></p> <p>Initial consideration at Overview and Scrutiny Board - complete</p> <p>Task-and-finish group to be established to receive briefing notes and information arising from Call for Evidence (various dates).</p> <p>Overview and Scrutiny Board in (tbc) for final agreement of recommendations for presentation to Cabinet and/or Council.</p>	<p><b>Communications and Engagement</b></p> <ul style="list-style-type: none"> <li>Initial call for evidence – social media/website</li> <li>Response to questions and posts by O&amp;S Co-ordinator/Leads/Members</li> <li>Follow up posts – taking on board feedback</li> <li>Direct emails to (internal departments and the team co-ordinating the Agency roll out)</li> <li>Publication of final report (tbc)</li> </ul>
<p><b>Information required</b></p> <ul style="list-style-type: none"> <li>Briefing on the Council’s current position</li> <li>Examples of other authorities’</li> <li>Examples of areas where the Council can take action</li> <li>Examples of areas where the Council can influence</li> <li>Examples of best practice within communities in Torbay and in other areas</li> </ul>	<p><b>Membership of Task-and-Finish Group</b></p> <p>Councillors Kennedy (Leading on the Group) plus Councillors Aitya-Alla, Barnby, Brown, M Darling, D Thomas</p>

Meeting/Milestone	Action	Information Required	Key Issues Arising
Overview and Scrutiny Board	Establish review of Enforcement Action in Torbay		
Task and Finish Group (27 January 2021)	<ul style="list-style-type: none"> <li>• Agreement of scope and meeting schedule</li> <li>• To receive an update on the Enforcement Agency and areas which do not fall under the remit of the Agency – Rob Kelly</li> <li>• To receive information from Natural Environment - Neil Coish</li> <li>• To receive information on Dog Fouling – Dave Parsons</li> </ul>	<ul style="list-style-type: none"> <li>• Draft Scope</li> </ul> <p>Verbal Update</p> <p>Verbal Update Other Council's examples Social Media content</p> <p>Verbal Update Other Council's examples Social Media content</p>	
Task and Finish Group – Enforcement of Planning	To receive information from the Council's Planning Department – David	Briefing paper to include a response to the information requested by Cllr Kennedy	

	Edmondson/Wendy Ormsby		
Task and Finish Group Parking	To receive information from the Parking Enforcement Team - tbc	Briefing paper Social Media content Required improvements	
Task and Finish Group Debt Recovery – Martin Phillips plus any other relevant departments	To receive information from the relevant departments	Briefing paper Social Media content	
Preparation of Task and Finish Groups Report	Members of Group to review and comment	Draft report from Governance Team Leader with review deadline	
Overview and Scrutiny Board – (tbc)	Agreement of final report to Cabinet/Council	Final report to be presented by Councillor Kennedy	

### Recommendations

1. To consider the scope of the review and make any amendments/endorse the proposals
2. To confirm the timetable/milestones for the review meetings
3. To agree the date for the submission of the final report to the Overview and Scrutiny Board
4. To confirm the report will be presented to the next available Cabinet Meeting